

EVI (Paraskevi) KOTTI

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Pre-Settled Visa Status/NINO/NH Number



An innovative and influential EAP University Lecturer, Certified English Oral Examiner and Translator educated to PhD (Candidate) and MA level in Teaching and Languages with over 26' years language teaching experience and 5 years' experience delivering EAP to Undergraduate students and Postgraduate Students. With experience delivering science, technology and business administration EAP course curriculums in line with TEAP frameworks while fostering a student centric ethos to support student development and achievements. Utilising multiple presentation, technological and teaching (in class or online) methodologies to optimise student interaction, understanding and knowledge retention delivering constructive feedback to support ongoing understanding and drive academic improvements. Adaptable, resilient and highly motivated with a strong work ethic and equally as comfortable working independently as in a team to achieve outstanding academic results.

Key Skills

- Foreign Languages
- Applied Linguistics
- Intercultural Communication
- Language Translation
- Language Interpretation
- EAP/ESP Teaching
- University Lecturing
- Certified Oral Examiner
- Learning Technologies
- Teaching Materials
- Learning Objectives
- Student Interaction
- Lesson Planning
- Student Progress Assessments
- Student Pastoral Support
- Learning Difficulties (Dyslexia, etc.)
- TEAP Frameworks and Protocols
- Communication and Presentation

Education

PhD Candidate in Teaching English as a Lingua Franca	Ionian University, Greece
MA in Teaching and Theory of Translation and Interpreting in English and French	Ionian University, Greece
BA (Hons) in Foreign Languages, Translation and Interpreting in English and French	Ionian University, Greece
One Year University Scholarship – Cross-Border Operational Programme:	
• 10-month Course on various academic subjects and Advanced Level Italian Language and Culture	Ionian University, Greece
• 2-month course on Italian Language and Culture	University of Lecce, Italy
Undergraduate Level Course in English Language, Translation, Intercultural Communication and Applied Linguistics	University of Surrey, UK

Employment

University Adj. Lecturer

10/2021 – Present	Department of Business Administration & Tourism	Hellenic Mediterranean University
10/2020 – Present	Department of Business Administration	Wrexham Glyndwr University/MBS College
06/2022 – 06/2022	Department of Languages and Sports	Agricultural Uni of Plovdiv/Bulgaria (Erasmus)
10/2021 – 02/2022	Nursing Department	Hellenic Mediterranean University
10/2020 – 06/2021	Department of Music Technologies and Acoustics	Hellenic Mediterranean University
02/2020 – 06/2021	Department of Management Science & Technology	Hellenic Mediterranean University
10/2020 – 02/2021	MBA – Master's in Business Administration	Wrexham Glyndwr University/MBS College
05/2019 – 05/2019	Dept. of Business Administration & Tourism	Higher Technological Education Institute of Crete
09/2017 – 06/2019	Department of Business Administration	Spiru Haret University/Romania (Erasmus)

The Higher Technology Education Institute of Crete was awarded University Status in 2020 and became the Hellenic Mediterranean University.

- Dual role as Course Director and sole EAP Lecturer providing English Language teaching at the University for 200+ Undergraduate Students at the Department of Business Administration & Tourism and 90+ Undergraduate students at the Department of Management Science and Technology.

- Demonstrating an innovative teaching style utilising multiple teaching techniques and technology to inspire and optimise student engagement while driving an understanding of real-world experience and application.
- Planning structured learning programmes in line with learning objectives, TEAP frameworks, academic and course module requirements incorporating assignments and projects to measure student success and knowledge retention.
- Continually reviewing individual student progress and providing constructive student feedback to encourage questioning, self-development and an inquisitive approach.
- Designing and delivering informative and engaging lectures to provide peer interaction and development opportunities and optimising alternative approaches to aid progress.
- Supporting students during their studies providing mentoring, advice and pastoral care; preparing students for a variety of formative and summative assessments with particular emphasis on research and writing text practices and processes.
- Accommodating multiple abilities and diverse learning styles optimising alternative teaching approaches to aid progress.
- Developing and assessing final examination tests and conducting oral examinations for students with learning difficulties such as dyslexia; supervised own students and supported other professors during examination supervision.
- Ensuring ongoing compliance and adherence to all academic regulations and legislative requirements including safeguarding and appropriate safety controls.
- Developing excellent stakeholder relationships with academic contacts to drive a cohesive course delivery approach.
- Demonstrating exceptional communication skills for lecturing, student support and guidance, management requirements and dealing with people from all walks of life.
- Working with key stakeholders to contribute to and drive curriculum developments within the programme and conducting course leadership duties as required.
- Continuing own professional development and attending staff development and feedback sessions ensuring alignment with the TEAP Competency Framework.
- Completing all required course and academic administration in line with university/college protocols and guidelines.

07/2010 – Present

Certified Oral Examiner – English

- A Certified Oral Examiner in English for CEFR Levels: A1, A2, B1, B2, C1 and C2; working for a number of organisations including:
 - Greek Ministry of Education, Religious Affairs, Culture and Sports
 - Michigan University / Hellenic American Union
 - Cambridge
 - PTE – Pearson Test of English Academic
 - TIE – Test of Interactive English
 - NOCN – National Open College Network (West Midlands)
 - LRN – Learning Resource Network Awards International
 - OCN – Open College Network West Midlands

12/1997 – Present

Translator / Interpreter – Greek, English, French, Italian

- Delivering multi-sector translation services covering educational, legal, economic, technical texts and EU documentation working both independently and as part of European project teams.
- Predominately working with Educational Institutions and Governmental Bodies in various countries:
 - **Greece:** Ionian University; Heraklion Port Authority SA; Municipality of Corfu; Municipality of Parelion; Municipality of Alonissos; School of European Education of Heraklion, Corfu General Hospital.
 - **Italy:** Polytechnic University of Bari; University of Bari; Apulia (Puglia) Region; Chamber of Commerce of Bari; Municipality of Lecce; Agriplan-Technical Studies & European Projects; Mediterranean Agronomic Institute of Bari (IAMB); Municipality of Ceglie Messapica.
 - **Belgium:** Amplexor International – Luxembourg

10/1999 – Present

Participation in European Projects

1. **"Erasmus+ International Mobility Agreement** for Students and Staff of Higher Education Institutions between Programme and Partner Countries (KA107/2020), Contract no. 2020-1-EL01'KA107'077926" aiming at the **"Linguistic and Intercultural preparation of both incoming and outgoing students and staff members, complementary to the Erasmus+ Online Language Support (OLS) tool"** (01/03/2022 - 30/06/2022)
2. **"OSSPC – The Other Side of the Story: Perpetrators in Change"**, Official Translation of the National Report (Part 1). Leader Partner: Association of Members of Women's Associations of Heraklion and Heraklion Prefecture, NGO (03/2021 - 04/2021)

3. **“CUTS - Clean Urban Transport Systems”, European Territorial Cooperation Programme Greece-Italy 2007-2013**
4. **“Horizon 2000 - Enhancing the capacity of public authorities to plan and implement sustainable energy policies and measures, European Territorial Cooperation Programme Greece-Italy 2007-2013**
5. **“Magna Grecia mare - Promotion and enhancement of common maritime culture”, European Territorial Cooperation Programme Greece-Italy 2007-2013**
6. **“INTRA - Introducing innovations in traditional agro-food products to increase SMEs competitiveness”, European Territorial Cooperation Programme Greece-Italy 2007-2013**
7. **“I.C.E. - Innovation, Culture and Creativity for a new economy”, Strategic Project, European Territorial Cooperation Programme Greece-Italy 2007-2013**
8. **“GUIDEPORT - Axis 2 “Piattaforma integrata dell’accessibilità e del calcolo dei percorsi per il trasporto multimodale sicuro all’interno dei porti delle regioni smart e sostenibili”, European Territorial Cooperation Programme Greece-Italy 2007-2013**
9. **“FOODING - Valorization of Traditional Food Products for Competitiveness and Innovation of Italian and Greek SMEs”, European Territorial Cooperation Programme Greece-Italy 2007-2013**
10. **“CETA - Cross border electronic Exchange for the tourism business accommodation units: information services to match offer and demand”, European Territorial Cooperation Programme Greece - Italy 2007-2013**
11. **“BIG - Improving governance, management and sustainability of rural and coastal protected areas and contributing to the implementation of the Natura 2000 provisions in Italy and Greece”, European Territorial Cooperation Programme Greece-Italy 2007-2013**
12. **Regional Operational Programme, Region of Ionian Islands: Transnational Agreement between the Unified Vocational Training Centre of the Local Government of Corfu (EKEK – TAK) and the Italian body Agriplan Srl on “Modern Organic Crops” (18121/18-12-06/ΓΤ)**
13. **International History Conference, entitled: “Nel 150° Anniversario dei Morti del 1848-1849”, University of Verona, 21-23 October 1999**

Previous Employment

02/2015 – 02/2016	Teacher – English in the Lifelong Learning Sector	Greek Ministry of Education
05/2012 – 05/2013	Oral Examiner – French – CEFR Levels A1-A2, B1-B2, C1-C2	Greek Ministry of Education
05/2011 – 11/2014	Teacher – English Language – CEFR Levels B1-B2, C1-C2, IELTS	<i>Multilingual:</i> Foreign Languages School
10/2010 – 05/2011	Teacher – English Language – CEFR All Levels	<i>Mazaraki:</i> Foreign Languages School
01/2010 – 12/2010	University Examinations Supervisor/Assistant – Department of Foreign Languages, Translation and Interpreting	Ionian University, Corfu
01/2007 – 01/2007	Interpreter – English, Italian and Greek	Italy: Agriplan (European Projects) & Greece: Vocational Training Centre
09/2001 – 05/2002	Interpreter – English, Italian and Greek	University of Verona, Italy
09/2001 – 06/2009	Teacher – English Language – CEFR Levels B1-B2, C1-C2, IELTS	<i>Multilingual:</i> Foreign Languages School
06/2001 – 04/2002	Tourist Guide – English, Italian and French	Charitos Travel & Mancan Travel
09/1994 – 06/1997	Teacher – English Language – CEFR All Levels	<i>M. Zoula:</i> Foreign Languages School

Additional Training

05/2020	Focus on Digital Tools to Support Learning and Teaching	Cambridge Assessment English
02/2020	Certified Oral Examiner in English for the Michigan Examinations	University of Michigan
11/2018 – 02/2019	English for Career Development	University of Pennsylvania (online)
04/2018	Certified Oral Examiner for NOCN Examinations	National Open College Network

02/2018	Certified Oral Examiner in English for the LRN Examinations	Learning Resource Network
04/2017	Certificate of Completion – Teacher Training Programme for the TIE EXAM	Gnosis Assessment, Crete
12/2016	Certified Oral Examiner in English for the TIE Examinations	Test of Interactive English
04/2016	Certified Oral Examiner for the PTEG (Pearson Test of English General)	Universal Certification Solutions
10/2015	Social Inequalities (25 hours)	GSEE Labour Institute, Crete
10/2012 – 01/2013	Psychology (50 hours)	Citizens' Academy, Crete
03/2013 – 06/2013	Counselling (50 hours)	Citizens' Academy, Crete
03/2011 – 04/2011	Teaching Individuals Belonging to Socially Sensitive Groups (25 hours)	Greek Ministry of Education
02/2011 – 06/2011	Adult Education and Training (100 hours)	Greek Ministry of Education
02/2011 – 03/2011	Teaching Through the Use of Modern Technology (25 hours)	Greek Ministry of Education
2011	Certified Oral Examiner for KPG (National Foreign Language Exam System – Levels A1, A2, B1, B2, C1, C2)	Greek Ministry of Education
06/2010 – 06/2010	Teaching in Second Chance Schools (25 hours)	Greek Ministry of Education
2010	ECDL Foundation – Excel, Word, PowerPoint and Internet	Progress Certificate
2003	Italian Language and Culture – Advanced Level	Lecce University
2002	Computer Learning - Windows, Word and Excel (50 hours)	OAED: Employment Organisation
2002	Accredited Translator for Greek, English, Italian, French	Ionian University
1995	English – Certificate of Proficiency in English	University of Cambridge
1994	French – Diploma of Studies in French Language Degree	Université de Paris

Seminars and Conferences

10/2018	Storytelling in Education	Educational Institute AIE, Crete
05/2016	The Latest Developments in Foreign Language Teaching	Express Publishing
05/2012	Educate, Excite and Inspire your EFL Students – The Revised Michigan ECCE & ECPE	Express Publishing
11/2011	The Effects of the Economic Crisis on Families and on Education	Burlington Books, Crete
09/2009	Historic Demography	Ionian University, Crete
06/2007	Teaching Visually from Beginner to Intermediate Levels	Express Publishing
04/2002	7 th Conference for Foreign Languages Education	PALSO
03/2002	Theatre Fencing	Municipality of Heraklion
11/2001	3 rd Conference – Hellenic Language and Terminology	Athens
04/2000	Issues of Technical Translation and Terminology	Ionian University, Corfu
04/1993	Translation as a Means of Communication and Creativity	Ionian University, Corfu

Additional Information

IT Skills	Microsoft Office (Word, Excel, PowerPoint); Windows; Internet; Moodle; Zoom; E-class; Google classroom
Languages	Greek (Native); English (Fluent); French (Fluent); Italian (Fluent)
PUBLICATIONS	<p>1. Kotti, P., Fiorillo, E., "Un approccio contrastivo alla traduzione delle metafore zoomorfe in greco moderno e in italiano". In A. Parianou, G. Kentrotis, P. Kelandrias (eds), <i>VOLUME dedicated to the memory of the late Professor of Foreign Languages and Translation of the Ionian University, HARIS KATSOUKIS</i>, (2021), Athens: Diavlos. https://dflti.ionio.gr/gr/news/22961/ & file:///C:/Users/EVI/Downloads/IU-nf-22961-40445-gr%20(3).pdf</p> <p>2. Kotti, P., Fiorillo, E. (2016). "Community Interpreting and Conference Interpreting: Points of Intersection and Divergence. In <i>International Journal of Language, Translation and Intercultural Communication Special Issue: Community interpreting in Greece and abroad: A Step Towards Autonomy</i>, Vol. 5 (2016), Department of Applied Languages in Management and Commerce, Higher Educational Technological Institute of Epirus. https://ejournals.epublishing.ekt.gr/index.php/latic/article/view/10660/10695</p> <p>3. Kotti, P., "Challenges in intercultural communication: An analysis of the problems facing the Pakistani immigrants in administrative, health care, social security and educational</p>

settings in Greece'' (under publication), DILLE, Politiche e Pratiche per l'Educazione Linguistica, il Multilinguismo e la Comunicazione Interculturale, MALTA.

4. 1994 – 1997: Published Translations in the Scientific Magazine *Aquaculture* (N6 – N10 / 2001 – 2002)

5. 1994 – 1997: Published Translations for the Scientific Magazine *Fish* (N4 – N10 / 1998 – 2002)